



## BYLAWS OF THE JR. MUSTANGS

### ARTICLE I NAME AND PURPOSE

Section 1.1 **Name.** The name of Weber County Corporation's in-house Youth Hockey Program is Jr. Mustangs (the "Association").

Section 1.2 **Purpose.** The Association is organized as a program owned operated within the operating guidelines of the Weber County Sports Complex (The Ice Sheet) Org 14540000 Weber County Corporation and shall be operated exclusively to carry out the following purposes: provide a fun, safe and effective training atmosphere for beginners through highly competitive players with the opportunity to play Ogden Mustangs NCDJ Junior Hockey & Weber State University ACHA Collegiate programs in-house with emphasis on integrating individual skill development with team work, sportsmanship and discipline through responsible growth models, best-practice coaching methods & by being a sustainable community partner within Weber County and Northern Utah.

Section 1.3 **Method.** To promote a youth hockey program organized in seven divisions for ages 18 and under, divided into age levels that adequately recognize the relative physical development of the participating players - a 6U Division, an 8U Division, a 10U Division, a 12U Division, 14U Division, a 16U Division, and an 18U Division. All players on "rostered" teams must be a member of USA Hockey. Members of the beginning "Developmental Hockey" program have the option to learn the game at their own pace without being rostered and participating in Divisions that offer games. The intent is to introduce these beginning players to the game and transition them when they are ready to their appropriate Divisions. It is the intent of the Association to provide a safe and fun atmosphere for House Recreational Teams as well as a House Rec Travel, Tier II and eventually Tier I Travel 14U-18U where the number of players residing in and around Weber County areas and their skill levels make such programs possible.

Section 1.4 **Affiliations.** The Association shall be non-partisan and nonsectarian, and shall take no part in or lend its influence or facilities in support of any initiative or to the nomination, election, or appointment of any candidate for any office in any jurisdiction; except as pertains directly to the establishment or functioning of the Association.

### ARTICLE II MEMBERS

Section 2.1 **Members.** The Association will have members.

Section 2.2 **Number, Powers and Duties.** There shall be no limit on the number of members ("Members") the Association may have. The Members shall exercise such rights and perform such duties as required or permitted by law, the Bylaws of the Association, as may be amended from time to time ("Bylaws").

Section 2.3 **Identity.** The Members will be a player or player's parent, whose dues are current, or an individual who is recognized as an Employee, Coach, Volunteer or Manager by Weber County, who is approved to oversee, perform work for, donate time and talent to the Association.

Section 2.4 **Regular Meetings.** Regular meetings of members of the Advisory Committee employed by Weber County are conducted once weekly and may consist of The Director of Culture, Parks & Recreation, the Assistant Department Director of Culture, Parks & Recreation, the Director of The Weber



County Sports Complex (Jr. Mustangs Program Director) & The Weber County Sports Complex Office Manager, as regular business dictates.

Regular meetings of the Members shall be held at least annually on prescribed days and at such time as determined by the Advisory Committee. The Jr. Mustangs Program Director or designate shall notify all Members in an acceptable manner, including but not limited to website posting and/or via email. The Program Director or designate is responsible for advising all Members of the time and day of any regular meeting not being held on the prescribed day, no less than two (2) days prior to said meeting. An agenda for all meetings should be prepared and available to all those who attend. The Office Manager or designate shall keep a roster of attendance at every regular meeting. All Members are encouraged to attend general meetings and voice their opinions. Members have a right to be recognized and to be heard by the Advisory Committee.

**Section 2.5 Special Meetings.** Special Meetings of the Advisory Committee will be called by any member of the Advisory Committee and may include any member of the Advisory Committee. All discussion affecting Weber County business will be reported to Director & Assistant Director of Culture, Parks & Recreation as needed by the Jr. Mustangs Program Director or designate.

Members may be called by the Program Director in the case of a special meeting for Members and Program Director or designate shall notify all Members of the purpose and agenda for a special meeting at least 24 hours prior to the meeting by any appropriate means, including but not limited to via website posting or email.

**Section 2.6 Limitations on Debate.** At any regular, special, or committee meeting every person with a membership capacity can speak on any subject brought before the Association for consideration. Time for presentation may be limited by the chairperson of the meeting as long as each Member requesting to be heard is accorded equal time.

**Section 2.7 Action by Members.** Any action that may be required by law, Weber County, or these Bylaws to be taken by the Members shall be evidenced in writing and shall be filed in the minute book of the Association as part of the permanent records of the Association.

**Section 2.9 Non-Liability of Members.** The Members shall not be personally or individually liable for the debts, liabilities or obligations of the Association.

#### ARTICLE III JR. MUSTANGS ADVISORY COMMITTEE: OFFICERS

**Section 3.1 General Powers.** The Association's Advisory Committee ("Advisory Committee") shall manage the business of the Association. The business of the Association means the usual and customary activities associated with the Ice Hockey Program within the business guidelines of Weber County Corporation.

**Section 3.2 Eligibility.** Advisory Committee Members are appointed by Jr. Mustangs Program Director to support the Association in adhering to vital business practices of Weber County and supporting, expanding and educating the Associations members.

**Section 3.3 Officers.** Officers of the Jr. Mustangs are referred to as the "Advisory Committee" and include Weber County employees and appointed volunteers.



Section 3.4 **Roster of Officers.**

**Weber County represented by:**

**Marty Smith CVE, Department Director of Culture, Parks & Recreation;**  
**Jennifer Graham CVE, Assistant Director of Culture, Parks & Recreation;**  
**Mariko Rollins, Director of the Weber County Sports Complex & WCYH Program Director;**  
**Crystal Monzella, Office Manager of the Weber County Sports Complex;**  
**Beau Bertagnolli, Jr. Mustangs Director of Player & Program Development;**  
**AJ Kapinos, Jr. Mustangs Director of Mental Performance.**

**Volunteer Roles appointed by the Jr. Mustangs Program Director represented by:**

**Kristi Davis, Jr. Mustangs Ambassador for Female Athlete Development;**  
**Jon Solomon, Jr. Mustangs Coach in Chief;**  
**Morgan Marietti, Director of Events;**  
**Amber Knavel, Safe Sport Coordinator.**

Section 2.8 **Actions by Advisory Committee.** Any member of the Advisory Committee may bring a piece of business up for further discussion. However, a quorum is not needed in any capacity by the Jr. Mustangs as best-practices & Weber County Ordinances, Policies & Procedures guides business decisions. In all Jr. Mustangs decisions vital or not vital to business function, the Program Director may seek council with any member of the Advisory Committee, an employee or volunteer of Weber County Corporation, Utah Amateur Hockey Association, USA Hockey or other qualifying resource and the final vote rests with the Program Director.

Section 3.5 **Nominations of Advisory Committee.** Advisory Committee members shall be appointed by the Jr. Mustangs Program Director and approved by Director and Assistant Director of Weber County's Culture, Parks & Recreation Department. The appointed volunteers represent the best interests of players, parents of players, hockey enthusiasts and the hockey community in Northern Utah and provide valuable input and support to the Jr. Mustangs.

#### ARTICLE IV WEBER COUNTY ESSENTIAL BUSINESS FUNCTIONS

Section 3.6 **Jr. Mustangs Business.** Essential duties of Jr. Mustangs business shall be performed routinely by Jr. Mustangs Program Director and Weber County Sports Complex Office Manager and reported to Weber County Culture, Parks & Recreation Director and Assistant Director in accordance with Weber County best business practices, Ordinances and Policies.

Section 3.7 **Incoming Funds.** All money solicited and received by a member or authorized person, under the auspices of the Association, shall be turned over to the Office Manager who will then receipt those funds. All Association funds shall be deposited in Weber County approved bank accounts and documentation recorded in accordance with Weber County Policies.

Section 3.8 **Disbursements.** No disbursement of funds shall be made unless the same shall have been approved, authorized and ordered by the Jr. Mustangs Program Director, or, as Weber County business practices mandate. Disbursements may be processed upon receipt of W-9 representing payees party



accompanied by an invoice for services rendered. All disbursements must meet Weber County's standard for "payables" and all guidelines followed.

Section 3.9 **Budgets.** All Association fiscal matters will be based on seasonal budget based on the number of players and teams organized and the planned length of each season. A proposed seasonal budget will be submitted by the Jr. Mustangs Program Director and approved by the Director and Assistant Director of Culture, Parks & Recreation. All non-budgeted funds received will be subject to review by the Director and Assistant Director of Culture, Parks & Recreation and accounted for by the Weber County Sports Complex Office Manager following all Weber County Treasurer guidelines, Policies & Procedures.

Section 3.7 **Jr. Mustangs Program Director Additional Roles & Responsibilities.** The Jr. Mustangs Program Director will be responsible for the assignment of Division Directors & Committees that represent the membership of the Jr. Mustangs and implement the best interests of Weber County.

#### ARTICLE V APPOINTED DIRECTOTRS, AMBASSADORS, COACHES AND VOLUNTEERS

Section 3.8 **Jr. Mustangs Director of Player and Program Development Roles & Responsibilities.** The Director of Player and Program Development will be responsible for the composition of the teams, assigning the duty of scheduling games and practices on assigned ice and coaches. In that regard, the Jr. Mustangs appointed Director of Player and program Development will supervise the "Jr. Mustangs Association" team activities, reporting to the Jr. Mustangs Program Director. The Director of Player & program Development is responsible for appointing a Coach In Chief that assists with coach recruiting, assessment, and recommendations regarding the appointment of coaches. The Jr. Mustangs Program Director must approve the assignment of all coaches subject to the recommendations of the Director of Player and Program Development and the Coach In Chief. The Jr. Mustangs Program Director will assign ice time to each division and manage use of that time.

Section 3.9 **Ambassador for Female Athlete Development.** The Ambassador for Female Athlete Development shall make recommendations to the Jr. Mustangs Program Director based on USA Hockey recommendations to support the needs well-being and growth of Female Athletes within the Jr. Mustangs program.

Section 4.0 **Coach In Chief Roles & Responsibilities.** At the direction of the Director of Player and Program Development the Coach In Chief will be responsible for recruiting, training, mentoring and assigning coaches to teams. In that regard, the Director of Player and Program Development will report the recommendations of the Coach in Chief to the Jr. Mustangs Program Director for approval.

Section 4.1 **Coaches.** The Jr. Mustangs is dedicated to the maintenance of a strong and progressive program of personal character and skills development among youth hockey players. The cornerstone of this program is a strong coaching program that emphasizes coach education and development. All coaches will be members of USA Hockey and hold all required certifications, trainings, memberships and approvals by Weber County and its representatives thereof.

Section 4.2 **Head Coach.** Each team must have a Head Coach. All head coaches must have appropriate coaching certification and will be selected according to qualifications, experience and merit by the Division Director, with approval from Jr. Mustangs Program Director.



Section 4.3 **Assistant Coach.** Each team should have at least one assistant coach, two being ideal. All assistant coaches must have appropriate coaching certification and will be selected according to qualifications, experience and merit. The Coach in Chief will recommend the appointment of Assistant Coaches upon the necessary skills required by each team.

Section 4.4 **Retention/Removal of Coaches & Volunteers.** The retaining or removal of any coach will be the responsibility of the Director of Player and Program Development subject to the approval of the Jr. Mustangs Program Director.

Section 4.5 **Coaches, Volunteers and Managers.** All volunteers coming in contact with Jr. Mustangs Program Participants are subject to USA Hockey and Weber County volunteer requirements.

#### ARTICLE VI COMMITTEES

Section 4.4 **Committees.** Upon approval by the Jr. Mustangs Program Director may appoint and assign committees and the duties of any such committee, to promote the Mission of the Jr. Mustangs program so long as such designation is not in conflict with other provisions of these Bylaws. The Jr. Mustangs Program Director shall appoint all committee chairpersons. A committee shall limit its activities to the accomplishment of the tasks for which it is designated and shall have no power to act except as specifically conferred by action of the Jr. Mustangs with approval of the Jr. Mustangs Program Director. All committees shall report their findings and actions to the Jr. Mustangs Program Director. Any committee involved with funds must submitted to the Weber County Sports Complex Office Manager within three days of receiving such funds. Each Committee is responsible for submitting an itemized report of all receipts and disbursements to Office Manager. Upon the completion of the task for which designated, such committee shall be dissolved.

Section 4.5 **Resignations and Removals.** Any member of any committee may resign at any time by giving notice to the Jr. Mustangs Program Director. Unless otherwise specified in the notice, such resignation shall take effect upon receipt thereof, and the acceptance of such resignation shall not be necessary to make it effective. The Jr. Mustangs Program Director may remove at any time with or without cause any member of any committee who was originally appointed thereto as provided in these Bylaws.

Section 4.6 **Vacancies.** A vacancy on any committee shall be filled by the Jr. Mustangs Program Director.

#### ARTICLE IX AMENDMENTS

Changes to the Bylaws must be approved by the Jr. Mustangs Program Director, Director & Assistant Director of Weber County's Culture, Parks & Recreation Department. Revisions to Bylaws must be communicated to Members upon such changes via website posting. Copies of the Bylaws should be made available to any member on request.